

CURRICULUM VITAE

Name: Gilbert Joseph Kiracho
Profession: Statistician (Computing)
Nationality: Ugandan
Address: Ministry of Local Government, P.O. Box 7723 Kampala, Uganda
www.gkiracho.net

SUMMARY

Gilbert Joseph Kiracho is a statistician, with specialization in computing. He has ten years of professional experience in computer programming, software development, systems analysis, monitoring and evaluation, data management and analysis. He is a recognized information systems and data management specialist, who has provided services to the Ministry of Local Government, Uganda Programme for Human and Holist Development (UPHOLD), Appropriate Technology (Uganda), Local Government Associations and the former Uganda Commercial Bank Limited. Gilbert has participated in a number of studies aimed at Local Government development either as the team leader or counterpart. In all cases he has spearheaded the data management and analysis component of the studies.

Gilbert Kiracho has held a number of positions in the former Uganda Commercial Bank, private organizations, NGOs and government. Currently he is employed as the Management Information Systems Specialist supporting the Decentralisation sector working group in the Ministry of Local Government. He also provides Data Management services on HIV/AIDS, Health and Education to UPHOLD on part time basis. Gilbert has previously worked with the Ministry of Local Government as the Information Systems Officer supporting the Local Government Development Programme and the District Development Programme. Before joining government, he worked with Appropriate Technology (Uganda), an NGO, as the Assistant Monitoring and Evaluation Officer and later as a consultant on Monitoring and Evaluation in the same organization; Gilbert also worked as an Information Technology Officer in the Management Information Systems Division of Uganda Commercial Bank Limited and as an Instructor on Information Communication Technologies and Data Management with Systems Technology Limited.

Gilbert Kiracho was educated in Uganda. He earned a Bachelor of Statistics (Hons), Postgraduate Diploma in Statistics and a Master of Statistics Degree from Makerere University. He has attended a number of specialized courses organized by renowned institutions such as ESAMI, Software technologies limited all geared towards Information Communication Technology, data management and analysis, monitoring and evaluation. Gilbert is fluent in English.

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1. Name: Gilbert Joseph Kiracho
2. Date of Birth: 30 October 1970
3. Nationality: Ugandan
4. Contact Address: C/O Program Coordination Unit/
Ministry of Local Government, P.O. Box 7723, Kampala
Email: gilbert@molg.go.ug, jogikiracho@yahoo.com
jogikiracho@gmail.com, jogikiracho@hotmail.com
Mobile: 256-772-454028
www.gkiracho.net

1. Academic Qualifications

<u>Year</u>	<u>Institution</u>	<u>Qualification</u>
1997	Makerere University Kampala, Uganda	Master of Statistics (Computing option)
1996	Makerere University Kampala, Uganda	Post Graduate Diploma in Statistics (Computing option)
1994	Makerere University, Kampala, Uganda	Bachelor of Statistics; Upper Division with Honors
1991	St. Mary's College Kisubi, Uganda	A' level Certificate; Division one
1988	St. Mary's College Kisubi, Uganda	O' level Certificate; Division one

2. Courses attended

<u>Year</u>	<u>Course</u>	<u>Institution</u>
2004	Management of IT projects	ESAMI- Arusha, Tanzania
2004	Introduction to Oracle 9i SQL	Software Technologies Ltd.
2004	Oracle 9i Database Administration Fundamentals I	Software Technologies Ltd.
2004	Oracle 9i Database Administration Fundamentals II	Software Technologies Ltd.
2002	ICT Management for the Public Sector	National Institute of Public Administration (INTAN), Malaysia
2001	SQL and Oracle Administration	Manpower Development Center

<u>Year</u>	<u>Course</u>	<u>Institution</u> (UCBL)
2001	SQL and Oracle 8 database Administration	Software Technologies Ltd.
2001	Networking Essentials, Windows NT and Windows Workstation	Aptech Worldwide Educational Center
2000	Introduction to Oracle; SQL & PL SQL, Oracle 8: Database Administration, Network Database, Backup & Recovery & Performance Tuning	Software Technologies Ltd.

3. Computer skills

Database management systems	Oracle, SQL server, MS Access, Dbase IV, Dbase III Plus
Statistical packages	SAS, SPSS, Minitab, EPI INFO, STATA
Microsoft office suite	Ms Word, Ms Excel, Ms Access, Ms PowerPoint
Desktop publishing	PageMaker, In design, Publisher
Webpage development	Ms Front page
Geographical Information Science	ArcGIS
Programming languages	C, C++, Visual Basic
Operating systems	Windows, Linux, UNIX, DOS

4. Working Experience

<u>Year</u>	<u>Institution and responsibility</u>
Feb 2008 to date	Management Information Systems Specialist/ Ministry of Local Government supporting the Decentralization Sector working Group. My responsibilities are to facilitate the functioning of the Local Government Sector Investment Plan including developing and monitoring the annual work plans and budgets, preparing progress reports on the implementation of the investment plan, evaluating performance of the implementing agencies and providing guidance and support, developing and maintaining information systems in the sector.

<u>Year</u>	<u>Institution and responsibility</u>
Dec 2007 to date	Data Manager (Part time) with the Uganda Programme for Human and Holistic Development, a USAID funded programme managed by JSI research and training institute, Inc. My responsibilities include the managing and maintenance of the indicator database for HIV/AIDS, education and health, tracking data and report submissions, ensuring data quality and integrity, analysis of data and production of reports, training the grantees in data collection and reporting.
2003 -2007	Information Systems Officer/Consultant to the District Development Project II (DDP II) a UNCDF funded project and Local Government Development Program II (LGDP II), an IDA funded program. As Information Systems Officer to the programmes which are concerned with the decentralisation of development funds to Local Governments and communities in Uganda my responsibilities include coordinating all Information Technology matters during the life of the project. Some of the activities I spearheaded include; the rollout of the Local Governments Information Communications System (LoGICS)-(a Monitoring and Evaluation and compliance Inspection System)- which we developed during LGDP I, Managed the UNCDF Management Information System, built the capacities of the benefiting Local Governments in managing LoGICS and monitoring and evaluating the use of LoGICS in the Local Governments. I also designed and managed a number of databases that are used for storing, retrieving and analysing monitoring reports from the Local Governments on the implementation of projects using the Local Development Grants and Capacity Building Grants. Some of the data managed included: investment inventories, output/ impact reports, capacity building schedules, quarterly and annual reports, the revenues and expenditures, the LGDP national assessment of minimum conditions and performance measures, the Value for Money Audits among others. These databases were very useful in monitoring and evaluating the activities funded by the projects. I also managed the ministry mail server, file server, managed the Local Area Network and maintained the Ministry of Local Governments web site among others.
2001 - 2003	Information Systems Officer/Consultant to the District Development Project I (DDP I) a UNCDF funded project and Local Government Development Program I (LGDP I), an IDA funded program. As Information systems officer to the programmes, I was in charge of all information system matters in the two programs. Among others, the responsibilities included developing a Monitoring and Evaluation and a Compliance Inspection manual that is run by the Local Governments Information Communication System (LoGICS), Managing the UNCDF Management Information System, developing the Ministry of Local Government web site, Systems administration, Local Area Network

<u>Year</u>	<u>Institution and responsibility</u>
	management, managing the mail servers, procurement of Information Technology equipment for the Local Governments and the ministry, developing and managing databanks for the two projects among others. The databanks were used to generate the Monitoring and Evaluation reports for the projects.
1999-2001	Information Technology Officer in the Management Information Systems Division of Uganda Commercial Bank Limited. While in the bank I participated in the customization of Oracle Financial for which I was the database administrator for the oracle database. I participated in the development of a number of software systems, some of which are in use to this date. They included: the head office clearing system, HOCS, used for clearing cheques from the branches and Bank of Uganda. The expense monitoring system, EMS, used by the MIS department for monitoring expenses, the inventory management system for managing all the inventory of the bank. I also developed the software used by the bank to recruit staff.
1999-2002	Monitoring and Evaluation Consultant to Appropriate Technology (Uganda). Appropriate Technology (Uganda) is an NGO operating in the Eastern and Northern parts of Uganda. The NGO was involved in providing seed and planting materials to farmers. My responsibilities were mainly in developing and designing appropriate data collection and reporting tools. Developing and managing databases on the investments made by the beneficiaries of the projects which included seed and other planting materials, capacity building and credit extension from the project among others. This information was used for preparing quarterly and annual reports for the project.
1998 - 1999	Assistant Monitoring and Evaluation Officer to Appropriate Technology (Uganda), I was responsible for the development of the Monitoring and Evaluation tools for data collection and reporting and training the beneficiaries in the use of the tools. I was also responsible for developing appropriate databases for monitoring the activities of the beneficiary farmers.
1998 - 1998	Instructor/ trainer with Systems technology Limited. Systems technology limited is a computer firm, which offered sales, after sales services and training in information technology. As an instructor, I was involved in guiding students on a number of packages of interest to them. The students included both young and old.

5. Special Duties/Tasks Accomplished

<u>Year</u>	<u>Duties/Tasks accomplished</u>
2007	<p>Lead the team in the Ministry of Local Government that was charged with the identification of alternative local revenue sources. The assignment involved the assessments and projections of the various local revenue sources and analysis of the various trends. A number of local revenue sources were identified including the Local Service Tax and the Hotel levy that were introduced in the 2007/08 budget speech.</p> <p>Production of the completion report for the second District Development Project.</p>
2006	<p>Counterpart to the World Bank consultant that carried out the economic assessment of the second Local Government Development Programme (LGDP II). The study was a precondition to getting the successor programme to LGDP II. My input was in the generation, analysis and interpretation of all data for the study.</p> <p>Production of synthesis reports for the LGDP national assessments of Local Governments for minimum conditions and performance measures from the year 2004 to 2007. I played the critical role of analysing all the local government reports in order to produce the synthesis report.</p>
2005	<p>Counterpart to the World Bank consultant that prepared the implementation completion report for the first Local Government accomplished Development Programme (LGDP I). The report was highly rated by the World Bank and led to the categorization of the Monitoring & Evaluation system I used as "best practice".</p>
2004	<p>Counterpart to the World Bank consultant that carried out an economic assessment of the first Local Government Development Programme (LGDP I). The report resulted in the second Local Government Development Programme (LGDP II). I played the critical role of data analysis in the study.</p> <p>Production of work plans, quarterly reports and progress reports for the District Development Project using the UNCDF MIS (2002 to 2007)</p>
Backstopping assignments	
2007	<p>The Beneficiary assessment of LGDP II: This study was meant to get a base line survey for the successor programme to the LGDP II.</p>
2007	<p>Strategy for the implementation of the public financial management systems in Local Governments: The study was to identify a second tier system that can be used in the Local Governments that can not afford the more expensive</p>

<u>Year</u>	<u>Duties/Tasks accomplished</u>
	Integrated Financial Management System (IFMS).
2006	Systems Development Support for the Local Government information Communication system (LoGICS): The assignment was to upgrade LoGICS to meet the new challenges.
2006	Social Impact Assessment of the second Local Government Development Programme (LGDP II): This was a baseline survey to assess the impact of LGDP II on the communities in areas of good governance, quality of service delivery, access to services, downward accountability, responsiveness of LGs to community demands etc.
2005	Social Impact Assessment of the first Local Government Development Programme (LGDP I): This survey was to assess the impact of LGDP I on the benefiting communities.
	Other assignments
2001- 2005	<ul style="list-style-type: none"> • Designed and developed the management information system that is currently being used by the Uganda Local Governments Associations (ULGA); • Built and managed the Ministry of Local Government website; • Coordinated the procurement and distribution of computers and their accessories to all Local Governments; • Developed terms of reference for a number of consultancy assignments in information systems and participated in the evaluation of both technical and financial proposals; • Developed technical specifications for all Information Technology equipment procured by the Ministry of Local Government and the Local Governments; • Developed and managed the projects databank which included all monitoring and evaluation data from the Local Governments on investments of LGDP and DDP funds and the impacts/ outputs of the investments. Data on the technical and value for money surveys, income and expenditure data and data on the minimum conditions and performance measures of the Local Governments; • Coordinated the design and development of the Local Governments Information Communication System (LoGICS) and the Local Governments Financial Analysis System (LGFIAS); • Coordinated the training of trainers on the management and use of LoGICS and LGFIAS; • Coordinated the rollout of LoGICS to the Local Governments; • Coordinated the upgrade of the security system of the Ministry of Local Government computer network;

Year

Duties/Tasks accomplished

- Participated in technical working groups that developed the generic training materials for Local Governments Capacity Building. This was particularly in the materials on Information Communication Technology and Data Management;
 - Built and managed the files and mail servers in the ministry of Local Government;
 - Member of the Central Implementation Committee that participated in the Financial Management Systems Study that resulted into the IFMS implementation;
 - Participated in training a number of Local Government staff in both data management and information technology.
- 1998-2001
- In preparation for the Y2K, I developed a number of management information systems some of which are used to this day. In Uganda Commercial Bank the new systems developed enabled the migration of all data that the bank had from its WANG system. Some of the systems developed that are in use to this day included: 1. The Head Office Clearing System (HoCS); which was used for clearing cheques from other banks and branches, 2. The Flight Management System (FMS); that was used for managing the vehicle flight of the bank, 3. The Inventory and Fixed Assets Management Information System (IFAMS) for managing the banks inventory and fixed assets. 4. The Human Resource Recruitment Management System (HRMS); used for bank staff recruitment, 5. Expenses Management System (EMS); used for monitoring expenses in the MIS division of the bank, 6. The Child Sponsorship Program (CSP); used by International Care and Relief to this day.
 - Participated in the customization of Oracle Financials Management System for the Uganda Commercial Bank and was the database administrator for the same system. The modules managed included: purchases, inventory, fixed assets, payables and human resource.
 - Collected and analyzed monitoring and evaluation data for Appropriate Technology (Uganda) and produced a number of quarterly and annual reports on the same.

6. Consultancies Jobs undertaken

<u>Year</u>	<u>Assignment undertaken</u>
2008	Data Manager to Uganda Program for Human and Holistic Development (UPHOLD). The main task in this assignment was the management and analysis of all data relating to the implementation activities funded by UPHOLD. The data was in the areas of HIV/AIDS, education and health implemented by the Civil Society Organizations and the Local Governments. The task also involved backstopping the development of indicator databases for both Aids Information Center and the Uganda Mid wives Association.
2006	Information Communication Technology Specialist/Consultant to the Netherlands Development Organization- SNV. The consultancy involved training a number of the District Local Government technical staff in the Rwenzori portfolio on a number of information systems.
2006	Information Communication Technology Specialist/ Consultant to Uganda Local Governments Association (ULGA). This consultancy was for the development of an Information Management System for the association. The system is currently in use.
2004	Data Management Specialist/Consultant to Uganda Program for Human and Holistic Development (UPHOLD). The consultancy involved training a number of District Local Government technical staff in data management.
1999-2002	Monitoring and Evaluation (M&E) Consultant to the Appropriate Technology Uganda (ATU). AT (U) is an International Non Government Organisation specializing in promoting the use of improved seed in ten districts of Northern and Eastern Uganda. The consultancy involved preparation of M&E tools, managing data collected using the M&E tools and producing reports on a regular basis.

7. Publication

September 1997	"A Computerized Approach to Sampling with Varying Probabilities", a dissertation submitted for the award of a Master of Statistics Degree in the Institute of Statistics and Applied Economics, Makerere University Kampala
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November 1995

“An Appraisal of the Performance of Uganda Hotels”, a dissertation submitted for the award of Bachelor of Statistics Degree in the Institute of Statistics and Applied Economics, Makerere University Kampala